

INDRAPRASTHA COLLEGE FOR WOMEN

Children Education Allowance Application Form

Reimbursement of Children Education Allowance and Hostel Subsidy

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I hereby apply for the reimbursement of Children Education Allowance for my child and relevant particulars are furnished below:

1 (a) Name of the Child (in Block letters)

(b) Date of Birth : _____

2.(a) Name and address of the School in which studying:

(b) Class in which studying _____

3. Details of Children Education Allowance Allowance (CEA) claimed already in earlier quarters.

Quarter of Year: _____

Academic Year: _____ Amount claimed: ₹ _____

June to Aug: _____ Sep. to Nov. : _____

Dec. to Feb.: _____ March to May: _____

4. The quarter of year and Academic year for which the Children Education Allowance is Applied now:

Quarter of year _____ Academic Year: _____

5. (a) Whether the Child For whom Children Education Allowance applied is disabled child?
Yes/No _____

(b) If yes, Indicate the nature of disability: _____

(c) Indicate the percentage of disability : _____

(d) Date of disability certificate: _____

6 (a) Details of expenses incurred towards school fee/for purchase of text book & note books, Uniforms & sheets and for which reimbursement of Children Education Allowance now:

S. No.	Description of Fee Paid	Receipt No.	Amount
1.	Tuition Fees	-	-
2.	Admission Fees	-	-
3.	Special fee charged for Agriculture, Electronics, Music or Any other, Subject	-	-
4.	Fee charged for Practical Work under the programme of Work experience	-	-
5.	Fee paid for the use of Any aid or Appliance by the Child ..	-	-
6.	Games/ Sports Fee	-	-
7.	Laboratory Fee	-	-
8.	Library Fee	-	-
9.	Fee for Extracurricular Activities	-	-
10.	Expenses incurred for One set of text book and Note book	-	-
11.	Expenses incurred for One set of Uniform	-	-
12.	Expenses incurred for One set of School Shoes	-	-
TOTAL		-	-

(b) Total Amount of Children Education Allowance Claimed ₹.....

7. Details of Cash receipt No/Counterfoil of Bank Chalan/ Credit voucher no.:8 (i) Certified that the fee/amount indicated above had actually been paid by me (ii) Certified that my wife/husband is not a Central Government Servant. (iii) Certified that my husband/wife, Shri/Smt. is presently working as in And that he/she will not apply/ has not applied for the Children Education Allowance for the Child mentioned above.
8. Certified that I or my wife/husband has not claimed and will not claim the Hostel Subsidy in respect of the child mentioned above.
9. Certified that my child in respect of whom reimbursement of Children Education Allowance applied is studying in the School/ Junior College which is recognized and affiliated to Board of Education/University.
10. The particulars information furnished above is complete and correct and I have not suppressed any relevant information. In the event of any changed in the particulars given above which affect my eligibility of reimbursement of Children Education Allowance. I undertake to intimate the same promptly and also to refund excess payments, if any made. Further, I am aware that if at Any stage the information/documents furnished above is found to be false I am liable for disciplinary action.

Details of documents enclosed: _____ Name: _____

Signature of Employee: _____

Designation: _____ Office: _____ Date: _____

Station: _____

S.O. (Admin)

S.O. (Accounts.)

BURSAR

PRINCIPAL

Certificate

Ref. No.....

Date.....

It is certified that Master/Kumari.....
having Admission No..... Date of Birth.....
son/daughter of Mr./Mrs..... was
studied in Class.....Section.....Roll No.....during
the academic year from.....to.....School/Institution
namelyvide
affiliation Regn. No./Code.....and pattern.....
Curriculum.

Place:.....

Date.....

Signature of Principal
(Affix School Stamp)